

**LANCASTER COUNTY DRUG AND ALCOHOL COMMISSION**

**LGH Addiction Medicine “Emergency Referral” Procedure**

*(This procedure is to be used in tandem with the “Buprenorphine Medication Paperwork & Procedures)*

- I. When LGH Addiction Medicine has an individual who needs Buprenorphine medication in an “emergency situation”, LGH Addiction Medicine staff must send the following three (3) documents:
  - a. **LCDAC Request for Buprenorphine Medication** form
    - i. LGH Addiction Medicine staff **must** indicate on this form in the *Additional Comments* section that this is an **“emergency situation”**
  - b. **LCDAC Consent to Release Information** form
  - c. **LCDAC Consent for Rediscovery** form
    - i. For the designated pharmacy at which the individual will secure their emergency medication
- II. When LCDAC Case Management receives the three (3) documents for the “emergency referral” from LGH Addiction Medicine staff:
  - a. LCDAC Case Management will generate a 10-day authorization with 0% liability
  - b. LGH Addiction Medicine staff will be expected to complete the remaining paperwork and submit it to LCDAC **within 10 calendar days**
    - i. **Remember**, part of the remaining paperwork includes an accurate and complete ***Client Liability*** form which may include two (2) consecutive paystubs and/or other documents as proof of income
  - c. When all required LCDAC paperwork has been submitted *in its entirety*, LCDAC Case Management will then generate a 60-day authorization, indicating the liability percentage that the individual will owe, based on the sliding scale
    - i. **Please note: All** liabilities will be at least 10%, even for those individuals who have no income
  - d. After the 60-day authorization period, if the individual has not qualified for MA and would like to continue funding with LCDAC, LGH Addiction Medicine staff should submit the individual’s MA rejection letter to LCDAC Case Management, and a new authorization shall be generated for one (1) year.