

REMINDER
MEMORANDUM

TO: All LCDAC Contracted Providers with a LCDAC Funded Case Manager
FROM: Rick Kastner, LCDAC Executive Director
SUBJECT: *ALL NEW* Case Manager hired after 07012021 *MUST* have or be “working towards” a certification
TODAY’S DATE: 07072022
EFFECTIVE DATE: 07012021



To ensure that the Case Management Positions funded through the LCDAC office comply with the requirements set forth by DDAP, this document was developed as a reminder.

The following is a section from the posted DDAP Addendum PA-Specific Alignment Requirements for the 1.0 and 2.0 levels of care:

CASE MANAGERS

1. *EXISTING STAFF* hired prior to July 1, 2021
 - a. *It is recommended that all staff hold a certification; however, any case manager/case manager supervisor staff hired before July 1, 2021 will not be required to become licensed/certified for as long as they remain with the current employer. (To be hired as a Drug and Alcohol Case Manager/Supervisor with another provider/agency, or to be promoted to a different position within the same agency, the “new hire” protocols apply.)*
2. *NEW HIRES* as of July 1, 2021
 - a. *In addition to meeting the minimum METs indicated by the State Civil Service Commission, all new staff must currently be licensed by DOS or be a Certified Allied Addiction Practitioner (CAAP) or Certified Associate Addiction Counselor (CAAC), Certified Alcohol and Drug Counselor (CADC), and Certified Advanced Alcohol and Drug Counselor (CAADC) in good standing at the time of hire OR be actively working towards licensure or certification through the PCB, once hired.*

Refer to the posted DDAP Addendum PA-Specific Alignment Requirements for the complete information and requirements.

Be advised that it is the expectation of this office that the Case Managers employed by the LCDAC Contracted Providers with LCDAC funds shall be found in compliance with the most current DDAP qualifications.